



Grad Completion

3700 S. High St.

Columbus, Ohio, 43207

(614)365-8391

<https://www.ccssoh.us/domain/4986>

Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.

2025-26 Grad Completion Enrollment Form

Date: _____

By signing this enrollment form, the student, _____, and their parent/guardian agree to the expectations of the Grad Completion Program of Columbus City Schools. The student, _____, will be cross-enrolled with their home school, _____, and the Grad Completion Program. ***Students not actively engaging and/or not meeting program expectations will be subjected to dismissal from the program, and scheduled as a full time student at their enrolled high school at the beginning of the next marking period.***

The Grad Completion program requires the following:

- Each student to participate in Grad Completion orientation prior to official enrollment
- A minimum of **15 hours of active engagement** while making progress with the learning platform courses and/or credentialing
- **ALL** Tests/Final Exam/Tests completed in person at a Grad Completion site

Each course requires each of the following:

- **ALL** assignments, quizzes, tests, final exams completed
- **60%** or higher **overall** score for the course
- **60%** or higher on the final exam/test
- **ALL** Teacher Graded Assignments completed

Student Number _____

DOB: _____

Student Signature _____

Parent/Guardian Signature (if under 18 years of age) _____

Place of Employment _____

Grad Completion Office Only

_____ Grad Completion Supervisor Signature

_____ Date Cross-enrolled

_____ Counselor emailed to add Grad Completion blocker to schedule at home school